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|  | Section: I – GOVERNING AUTHORITY | | | | | |
| | Policy Title: | Nondiscrimination Policy | | | | |
| | Policy Number: | 1.20 | Page: | 1 of 1 | Implemented: | June 4, 2022 |
| | Revision Date(s): | | | | | |
| | Reference: | NYSDOH 763.2; Management of Human Resources 3 | | | | |

POLICY:

The Agency does not discriminate in employment, notification of services, admission to services and delivery of services on the basis of race, color, creed, national origin, age, sex, sexual orientation, or handicap. It is the responsibility of the Agency Administrator/Director of Patient Services to ensure that nondiscrimination is practiced in the Agency, and to ensure that all Agency Personnel are informed of the Agency’s policy and procedure regarding non-discrimination.

PROCEDURE:

1. The Nondiscrimination Policy is disseminated to employees, patients, and the public through various informational materials.
2. Job applicants are informed through recruitment materials, the employment application, and the interviewing process.
3. Employees are made aware of the Nondiscrimination Policy in the Policies and Procedures Manual, and Equal Employment Opportunity notices posted in the office.
4. The Agency information brochure, and a notice letter are distributed to referral sources, patients, and the general public to inform them of the Nondiscrimination Policy.